

# ABOUT KIDS CLUB 2009-2010

The **mission** of HBC KIDS CLUB 2008-2009 is to provide an educational, active, and fun experience for your kindergarten through sixth grade child. **Harbor Bay Club** offers a safe, healthy, and well supervised environment for kids to play and learn. Each child will meet new friends and participate in a variety of activities. During their fun-filled days at KIDS CLUB 2009-2010, your child will have an opportunity to engage in organized sports and physical activities, attend enrichment classes, develop good study habits, and learn about such things as health, fitness and safety. Our professionals have created a unique program full of mental and physical stimulation where your child will gain confidence, learn independence skills, and discover the fun of learning. Give your child an experience they can build on and use their entire life!

Harbor Bay Club  
200 Packet Landing Rd.  
Alameda, CA 94502

# HBC KIDS CLUB 2009-2010 Grades 1-6



**This year, your kids could  
discover and utilize potential  
they didn't know they had!**

**Harbor Bay Club  
200 Packet Landing Road  
Alameda, CA 94502  
(510) 521-5414  
fax (510) 521-5535**

## SCHEDULE\*

Upon arrival at the Harbor Bay Club the children will be provided with a snack and asked to begin their homework. Please discuss with your child that this is a to be quiet time in which they are to be doing their homework or reading quietly. Our counselors are available for homework assistance and to ensure that your child's daily assignments have been completed. Communication and cooperation between your child and the counselors will help us to get the most out of this time. It will also allow for your family to enjoy your evenings after Kids' Club without worrying about getting homework done. As the children complete their assignments they will be directed to another activity to help keep the study area quiet for the children who are still working. Your assistance in reminding your children to be respectful of this quiet time would be appreciated.

## BOOK & VIDEO CLUB

Kids' Club has a growing collection of books and magazines that are available for the students to read while they are at Kids' Club. We also occasionally watch videos after homework is completed. We are always looking to add to our collection. If you or your family and friends have any books, magazines or videos that you are no longer using, and that are age appropriate for 1st through 5th graders, please donate them today.

### Monday, Tuesday, Thursday, Friday

2:50 pm	Pick-up from Bay Farm & Earhart**
3:15 pm	First Enrichment class
4:00-4:15 pm	Snack
4:15pm	Second Enrichment Class
5:00 pm	Outdoor/ indoor free time
6:30 pm	Check out

### Wednesday

1:50 pm	Pick-up from Bay Farm & Earhart**
1:50-3:15 pm	Park Time
3:15 pm	First Enrichment class
4:00-4:15 pm	Snack
4:15 pm	Second Enrichment Class
5:00 pm	Outdoor/ indoor free time
6:30 pm	Check out

\* Times are approximate, based on amount of homework, weather, complexity of crafts, etc.  
Schedule is subject to change

\*\* All other students may be dropped off @ **3:15pm**

## ABOUT THE STAFF

**Youth Director**, Erin Brown came to the Harbor Bay Club in the Fall of 2004. Before joining the HBC staff she recently graduated from UC Berkeley, taught and organized for the after school enrichment program at Paden School, and was a lead teacher for the Alameda Park and Recreation Dept. preschool program. Erin is looking forward to the adventures that lie ahead this school year. In addition to Kids Club, Erin is the supervisor in the Children's Center and runs our popular summer camp programs.

**Kids Club 2009-2010 counselors** have been selected for their experience and enthusiasm in working with kids. Our counselors are committed to making each day full of discovery and learning for every child.

## Club Activities

If your child is interested in participating in any of Harbor Bay Club's activities or lessons for children, such as Tae Kwon Do, Tennis Lessons, or Swimming Lessons our counselors will walk them to their lesson and pick them up. **It is the responsibility of the parent to keep us informed of any lessons being taken. Please inform us of beginning and ending times and the days of the lesson. Please notify us of any changes throughout the school year.**

# EMERGENCY INFORMATION

Physician \_\_\_\_\_

Phone \_\_\_\_\_

Dentist \_\_\_\_\_

Phone \_\_\_\_\_

Health Insurance Carrier & # \_\_\_\_\_

My child is on a normal schedule of Immunizations Yes / No  
Allergies / other health or medical considerations (please be specific)  
\_\_\_\_\_

Please note: Registration for children requiring special attention are reviewed on a case by case basis with Program Supervisor. Be sure to provide as much detail as possible including any physical or emotional needs and medications involved. HBC staff do not receive specialized training for various special needs, but will work with individuals as appropriate to provide a positive experience.

**PERMISSION FOR MEDICAL TREATMENT**  
In case of emergency or accident, if I am not available, I authorize the staff of Harbor Bay Club to seek medical treatment for my child at my expense.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

It is the responsibility of parents to update the above information as changes occur.

# REGISTRATION

Student's Name \_\_\_\_\_

HBC Member # \_\_\_\_\_ Non-Member \_\_\_\_\_

Male \_\_\_\_\_ Female \_\_\_\_\_ Age \_\_\_\_\_

Start Date \_\_\_\_ - \_\_\_\_ - \_\_\_\_

Birth date \_\_\_\_ - \_\_\_\_ - \_\_\_\_

School \_\_\_\_\_ Grade \_\_\_\_\_

Parents' Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_ Zip \_\_\_\_\_

Father Home Phone ( ) \_\_\_\_\_ - \_\_\_\_\_

Father Work Phone ( ) \_\_\_\_\_ - \_\_\_\_\_

Father Cell Phone ( ) \_\_\_\_\_ - \_\_\_\_\_

Mother Home Phone ( ) \_\_\_\_\_ - \_\_\_\_\_

Mother Work Phone ( ) \_\_\_\_\_ - \_\_\_\_\_

Mother Cell Phone ( ) \_\_\_\_\_ - \_\_\_\_\_

E - mail address (print clearly!)  
\_\_\_\_\_

Emergency Contact Name #1  
\_\_\_\_\_

Relationship \_\_\_\_\_

Emergency Phone #1 ( ) \_\_\_\_\_ - \_\_\_\_\_

Additional emergency contact name:  
\_\_\_\_\_

Phone # ( ) \_\_\_\_\_ - \_\_\_\_\_

# PAYMENT

How many days a week will your child be attending Kids' Club? Which days will they be?

5 days \_\_\_\_\_ 4 days \_\_\_\_\_ 3 days \_\_\_\_\_

2 days \_\_\_\_\_ 1 day \_\_\_\_\_

**M T W Th F**

\_\_\_\_\_ We will make a one time payment and save 10% for full monthly enrollment.

\_\_\_\_\_ We will make 2 payments (one in September and one in January) and save 5% for full monthly enrollment.

\_\_\_\_\_ Please charge my Harbor Bay Club account on the first of each month.

\_\_\_\_\_ We will pay on the first of each month by check.

\_\_\_\_\_ Please charge my credit card on the first of each month.

Card # \_\_\_\_\_

Type \_\_\_\_\_ Exp. Date \_\_\_\_\_

Please complete and return this form to The Harbor Bay Club. Please retain the remaining portions of this brochure for your records.

## Pick-up Authorization

I, \_\_\_\_\_,

as the parent/legal guardian of

\_\_\_\_\_ hereby authorize the following individuals and Harbor Bay Kids' Club Staff

\_\_\_\_\_ to pick up my child (ren) from Kids' Club at Harbor Bay Club.

# COSTS

		Member/Non-mbr		Member/Non-mbr	
Sep	Monthly:	\$ 458/\$502	Feb	Monthly:	\$ 393/\$430
	4 days/wk:	\$ 382/\$432		4 days/wk:	\$ 359/\$405
	3 days/wk:	\$ 305/\$343		3 days/wk:	\$ 305/\$343
	2 days/wk:	\$ 204/\$229		2 days/wk:	\$ 204/\$229
	1 day/wk:	\$ 102/\$114		1 day/wk:	\$ 102/\$114
Oct	Monthly:	\$ 458/\$502	Mar	Monthly:	\$ 502/\$550
	4 days/wk:	\$ 382/\$432		4 days/wk:	\$ 430/\$486
	3 days/wk:	\$ 305/\$343		3 days/wk:	\$ 331/\$372
	2 days/wk:	\$ 204/\$229		2 days/wk:	\$ 230/\$257
	1 day/wk:	\$ 102/\$114		1 day/wk:	\$ 127/\$143
Nov	Monthly:	\$ 371/ \$410	Apr	Monthly:	\$ 371/ \$410
	4 days/wk:	\$ 359/\$405		4 days/wk:	\$ 359/\$405
	3 days/wk:	\$ 305/\$343		3 days/wk:	\$ 305/\$343
	2 days/wk:	\$ 204/\$229		2 days/wk:	\$ 204/\$229
	1 day/wk:	\$ 102/\$114		1 day/wk:	\$ 102/\$114
Dec	Monthly:	\$ 306/\$335	May	Monthly:	\$ 436/\$478
	4 days/wk:	\$ 287/\$324		4 days/wk:	\$ 382/\$432
	3 days/wk:	\$ 229/\$257		3 days/wk:	\$ 305/\$343
	2 days/wk:	\$ 153/\$172		2 days/wk:	\$ 204/\$229
	1 day/wk:	\$ 76/\$86		1 day/wk:	\$ 102/\$114
Jan	Monthly:	\$ 415/\$454	June	Monthly:	\$ 197/\$220
	4 days/wk:	\$ 382/\$432		4 days/wk:	\$ 191/\$216
	3 days/wk:	\$ 305/\$343		3 days/wk:	\$ 153/\$171
	2 days/wk:	\$ 204/\$229		2 days/wk:	\$ 102/\$115
	1 day/wk:	\$ 102/\$114		1 day/wk:	\$ 51/\$58

One day drop in fee  
\$ 45 (mem) / \$ 55 (non-mem)

Monthly payments due: Sept 1, Oct 1, Nov 1, Dec. 1, Jan 1, Feb 1, Mar 1, Apr 1, May 1, June 1

Single Payment for **Members** of \$3438 due Sept. 1. (amount reflects 10% discount)\*

Single Payment for **Non-Members** of \$3,800 due Sept. 1 (amount reflects 10% discount)\*

Two Payments for **Members** of \$1814 due Sept. 1 and Feb 1. (amount reflects 5% discount)

Two Payments for **Non-Members** of \$1990 due Sept. 1 and Feb 1. (amount reflects 5% discount)

**\*Discount applies to 5 day a week enrollees only.  
Sibling Discount– 10% off monthly charge (does not apply to single or twice yearly payment discount)**

\* DEPOSIT: September payment is due

## Transportation Waiver of Liability

I, the undersigned, certify that I am the legal Parent/Guardian of \_\_\_\_\_ and that he/she has my permission to ride in Harbor Bay Club vehicles while participating in the Kids' Club 2009-2010 program. Currently, use of such vehicles will be for but not limited to transporting children from School to the Harbor Bay Club in the event of rain or adverse conditions.

I agree to assume full responsibility for any injuries incurred by him/her in connection with this activity with this program. In consideration of my child's participation in this activity, I hereby agree to indemnify Harbor Bay Club and hold it, its officers, employees, and agents harmless from any liability for any injury arising out of or in any way connected with participation in this activity.

I release the Harbor Bay Club from all claims resulting from ordinary negligence on the part of Harbor Bay Club or others listed for property damage, personal injury, or wrongful death, arising as a result of his/her engaging in the activity. I covenant not-to-sue Harbor Bay Club, et al, and voluntarily waive any and all claims, both present and future, that may be made by me, my family, estate, heirs, or assigns.

I have read and understand the policies and conditions of this agreement and signify my agreement and approval with my signature.

*Signed* \_\_\_\_\_

Date \_\_\_\_\_

## Enrichment Class Choices

Class Name	Code
1. _____	_____
2. _____	_____
3. _____	_____

Homework Club Priority Days  
**M      T      W      Th      F**

Please indicate on which days homework is a priority.

## Discipline Agreement

Children will be required to act in a respectful and responsible manner at all times, in the same manner as is expected of them in school. If for some reason a child does not act appropriately, the following sequence of events will occur.

1. A child who breaks the rules of the program after being redirected and/or encouraged to change their behavior, will be given a verbal warning and their parents/guardians will notified verbally of their behavior.
2. If rules are broken a second time, the child will be given a verbal warning. Parents/guardians will be notified in writing.
3. If a problem persists, the child will be temporarily suspended from the program. The parents/guardians will be responsible for providing other after school arrangements for the child for the duration of the suspension.
4. If a problem persists, the child will be dismissed from the program.

If the breaking of the rules is manifested in a physical manner (fighting, kicking, etc.) that upsets the child or others physically, the child will be immediately removed from the program and parents will be called. A temporary suspension will result. Our policy is designed to protect the rights and safety of all children in our program.

## Waiver

I, the undersigned, certify that I am the legal Parent/Guardian of named participant, and that he/she has my permission to participate in this program.

I agree to assume full responsibility for any injuries incurred by him/her in connection with this facility in this program.

Furthermore, the undersigned understands that all damages caused by the participant shall be paid by the participant or the undersigned to owner(s) of damaged item(s). Undersigned also realizes that he/she will be contacted immediately if the minor fails to comply with acceptable rules of conduct as outlined in the Discipline Agreement.

The undersigned, in consideration of participation in this program, agrees to indemnify and hold Harbor Bay Club harmless and release its offices, employees and agents from any liability for any injury arising out of or in any way connected with participation in this activity.

I have read and understand the policies and conditions of this agreement and signify my agreement and approval with my signature.

*Signed* \_\_\_\_\_

Date \_\_\_\_\_

## Enrichment Class Overview

We love serving the kids and families here at Kids Club, and we respect and appreciate the need for self-directed play while growing up. However, we constantly strive to improve our program, and our newest concept is the expansion of our available space and the addition of several enrichment classes. As part of the Kids Club agenda, we have drawn on the talents and interests of our already existing staff to provide lessons and clubs to participate in throughout the day.

Please peruse our offerings and let us know what your children would be interested in for the upcoming semester. Classes will begin on Sept. 21. Please select at least one area of interest after discussion with your child(ren), but do not limit yourselves. Based on your feedback, we can schedule specific days and times for our classes around their popularity, days that children attend, etc. With this information, we can also provide enough offerings of each activity so that everyone can engage in their interests without compromising their time or other pursuits.

### Art a la Carte– Class Code 1-A

#### *Arts and Crafts*

Art is equally about the process as well as the product, which has inspired us to develop Art a la Carte, our daily arts and crafts program. There are multitude of mediums and methods to stimulate creativity, conversation, and development as an artist and child. Ever used a bingo dauber for pointillism? Or mixed your own paint with tempera powder and egg yolk? Come mix, paint, sculpt, draw, dab, spin, splatter, and create with us. Every week we will introduce a technique or material to build from and every single day we will provide card, friendship bracelet, and lanyard making stations

### All Sorts of Sports Class Code 1-B

#### *Learn and Play a Variety of Sports*

We dare you to name a better pursuit at a health club than learning and playing different sports that you may or may not find at school or around town. Many of our instructors are veteran or current high school and community athletes, coaches, and referees with years of experiences under their belts, jerseys, and warm-ups. Discover the rules as well as finer points and techniques utilized in sports, not to mention the importance of good sportsmanship.

### Chess to Impress Class Code 1-C

#### *Chess Club*

Admit it. Nothing, aside from reading the dictionary, looks more scholarly and inspiring than two players pensively huddled over a chessboard. Join us in chess club where newcomers can learn the basics of the game, and experienced players can challenge each other and even our counselors. Learn new approaches, how to anticipate the moves of your opponent and develop counter strategies, and other tricks and techniques to become a mini grand master!

### Homework Club Class Code 1-D

#### *Homework Assistance*

Kids Club has always emphasized the importance of focusing on school and still making time for play. Every day we will provide the homework assistance that has been a staple of our program so far, and parents have the opportunity to select Priority Days where, before participating in other activities, homework must be completed. These days can be determined ahead of time with registration, and, with day-of notification may be selected as well.

### Digital Movement Class Code 1-E

#### *Wii Sports and Dance Dance Revolution*

Who says you can't play baseball indoors, or need an alley for bowling? With *Digital Movement*, we've taken the most active and group-friendly video games and created a set-up for constant activity. For those with no gaming experience, we have numerous tutorials and beginning level activities available. Trust us, all of our instructors have had *plenty* of experience "testing" the equipment! Work up a sweat and develop reflexes and hand-eye coordination in a unique way with us.

### Kids Club Catering Class Code 1-F

#### *The Chef Experience*

Allow your budding chef to have a hand in what they eat for every time they join us! Our caterers will assist in menu planning and even prepare a delicious snack one to two times a week. We will examine all the factors that add up to a fabulous meal, such as recipe research, food ordering and shopping, taking orders and special menu requests from friends and counselors, and cooking for a crowd. In addition, we will learn about food and cooking safety, responsibility for what we make and eat and where it comes from, and preparation techniques across cultures and time.

### Acting Out Class Code 1-G

#### *Theater*

Not a symptom of a behavioral disorder, but our drama club! Led by Boss Lady Erin Brown, a former theater major, you can have a hand in everything from basic theater and improvisational games to directing, stage makeup, and costume design. If the spotlight is daunting, consider the need for stage crew, writers, and behind-the-scenes helpers. Everyone can be a star at Kids Club

### Open Manipulatives Play Class Code 1-H

Legos, unit blocks, and other manipulatives that require no instruction but lots of imagination will still be available for play. Dough, oobleck, and other soft and squishy manipulatives will also be accessible. Each of these materials piques the interest of everyone, from the kindergarteners to our instructors.